|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | **DESCRIPTION** | | **ESSENTIAL** | | **DESIRABLE** | | **EVIDENCE** | |
| Qualifications | | Recognised H&S Qualification | |  | | x | | Application form  (proof of qualifications to be provided) | |
| Recognised Water Hygiene Qualification | |  | | x | |
| Recognised Fire Qualification | |  | | x | |
| Body Spillage | |  | | x | |
| Ladder Safety | |  | | x | |
| Recognised Asbestos Qualification | |  | | x | |
| Spraying Licence (PA1 and PA6) | |  | | x | |
| PAT Testing | |  | | x | |
| Manual Handling | |  | | x | |
| Familiar with COSHH and health and safety procedures | | x | |  | |
| Car owner with full, clean UK driving licence and relevant Business Insurance. D1 Licence preferred | | x | |  | |
| Experience | | Experience in working with external agencies eg Merseyside Fire and Rescue Service | |  | | x | | Application Form  Interview | |
| Previous experience of working in a school environment / working with vulnerable people | |  | | x | |
| Experience in dealing with and supervising contractors | |  | | x | |
| KNOWLEDGE  SKILLS | | Knowledge of basic health & safety procedures and hazards | | x | |  | | Application Form  Interview | |
| Willingness to undertake further training | | x | |  | |
| Ability to undertake routine paperwork and keep records | | x | |  | |
| Ability to meet deadlines, work on own initiative and prioritise tasks and conflicting demands on time | | x | |  | |
| Ability to communicate effectively with a wide range of people | | x | |  | |
| Ability to assess a job, obtain materials and carry out the work to a high standard of workmanship | | x | |  | |
| Ability to work in a clean and tidy manner | | x | |  | |
| Ability to work with diversity | | x | |  | |
| Be able to lift, climb ladders and work at height | | x | |  | |
| Be able to work with safety, health and welfare in mind at all times | | x | |  | |
|  | |  | |  | |
| **DESCRIPTION** | | **ESSENTIAL** | | **DESIRABLE** | |
| Personal Qualities and attributes | | Understand the necessity for confidentiality | | x | |  | | Application Form  Interview  References | |
| Commitment to safeguarding and promoting the welfare of children & vulnerable adults | | x | |  | |
| Commitment to actively promoting the policies and procedures of the school | | x | |  | |
| Comfortable with children and young people with diverse needs | | x | |  | |
| Must never work under the influence of drugs or alcohol. Any drugs taken for ill health must be notified to your employer | | x | |  | |
| Be security conscious at all times | | x | |  | |
| Good organisational skills | | x | |  | |
| Able to work as an individual using own initiative as well as part of a team. | | x | |  | |
| Patient, friendly and polite approach | | x | |  | |
| Self-motivated and enthusiastic | | x | |  | |
| Be honest, trustworthy and reliable | | x | |  | |

**Wargrave House Limited operates a safe recruitment process. Appointment to the post will be subject to suitable references and an enhanced Disclosure Barring Service check. Wargrave House Limited is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.**