

Wargrave House School & College
Person Specification - Cook

Attributes	Essential	Desirable	Evidence
Relevant Experience			
Experience of the preparation and cooking of food	*		Application form References Interview
Experience of working in a school kitchen		*	
Experience of cleaning all surfaces and equipment within a commercial kitchen	*		
Experience in working in a busy, fast paced environment	*		
Liaison with Environmental Health, Ofsted or other regulatory bodies		*	
Planning healthy menus		*	
Knowledge			
Knowledge of basic health & safety procedures and hazards	*		Employment history Interview Reference
Knowledge of autism		*	
Nutritional and healthy eating knowledge	*		
Knowledge of current legislative requirements	*		
Willingness to undertake further training	*		
Food safety knowledge eg cross contamination, allergens, freezing and defrosting foods	*		
Knowledge of COSHH, Safer Foods Better Business and HACCP	*		
Qualifications			
Food safety/hygiene qualification (Level 2 or above)	*		Application form (proof of qualifications to be provided)
Skills			
Ability to undertake routine paperwork and keep records	*		Employment history Interview References
Ability to meet deadlines, work on own initiative and prioritise tasks and conflicting demands on time	*		
Ability to communicate effectively with a wide range of people	*		
Understand the necessity for confidentiality	*		
Any Additional Factors			
Commitment towards promoting safeguarding and well-being of children (enhanced DBS disclosure will be required)	*		Employment history Interview References
Comfortable with children and young people with diverse needs	*		
Must never work under the influence of drugs or alcohol. Any drugs taken for ill health must be notified to your employer	*		
Be security conscious at all times	*		
Personal Characteristics			
Good organisational skills	*		

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Able to work as an individual using own initiative as well as part of a team.	*		Interview References
Patient, friendly and polite approach	*		
Self-motivated and enthusiastic	*		
Be honest, trustworthy and reliable	*		

Wargrave House Limited operates a safe recruitment process. Appointment to the post will be subject to suitable references and an enhanced Disclosure Barring Service check.

Wargrave House Limited is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.