

Premises Manager

Permanent (Full Time)

37.5 Hours per week – Monday to Friday

Salary range: £36,298 - £40,478 (NJC 30-34)

Start date – ASAP, subject to satisfactory recruitment checks being completed

Wargrave House School is part of the newly named Remarkable Group; we have been established for over 50 years, providing the highest quality services for autistic children and young adults. We are at an exciting time in our organisation's development as we move towards a new group structure.

An opportunity has arisen for an enthusiastic, skilled and committed Premises Manager to join our hardworking multi-disciplinary team. We are seeking to appoint a dynamic and innovative leader to provide strategic and compliance estates and health and safety management support to the organisation. This is a key role, supporting the Head of Business Resources with premises development and leading day to day operations. If you have a positive outlook and the desire to make a difference then please submit an application, this is your chance to be part of something Remarkable.

The successful candidate will:

- Effectively and efficiently manage site resources.
- Proactively develop the premises to meet the ongoing needs of the organisation.
- Ensure a safe working and learning environment in accordance with relevant legislation.
- Have relevant experience in managing and leading a team
- Have the ability to be flexible and work across multiple sites

If you are committed to providing the very best to support positive outcomes for our young people, we would welcome an application from you. A full job description and personal specification can be found on our website. Visits are site are welcomed.

In return, we offer a Group Personal Pension, subsidised lunch, Employee Assist Programme, additional annual leave for long service, company sick pay and enhanced maternity pay.

In order to work for Wargrave House Limited, you must have undertaken (evidence to be provided) or be willing to have a COVID19 vaccination, unless medically exempt

Please visit our website at Wargravehouse.com for more details and an application pack. Applications will only be accepted on the official application form and should be emailed to recruitment@wargravehouse.com

Closing date: Sunday 26th March 2023

Interviews: Dates to be confirmed

Remarkable Autism Limited operates a safe recruitment process. Appointment to the post will be subject to suitable references and an enhanced Disclosure Barring Service check. Remarkable Autism Limited i

s committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

We reserve the right to close this vacancy early if we receive sufficient applications for the role. Therefore, if you are interested, please submit your application as early as possible.